

**NATIONAL POSTAL FORUM  
Baltimore Convention Center  
May 21-24, 2017**

**IMPORTANT DATES:**

<b>Mar 27</b>	Experient Expocard Reader "Discount" Order Due
<b>Mar 31</b>	Meeting Space Request Form Due
<b>May 31</b>	Final Payment for Booth Space Due
<b>Apr 14</b>	New Product Information and Announcement Form Due
<b>Apr 21</b>	Insertion Order for Advertisements in NPF Program & Exhibit Hall Guide Due
<b>Apr 28</b>	Advertisements Material Due for On-Site NPF Program & Exhibit Hall Guide
<b>Apr 28</b>	Cleaning Requirements Due
<b>Apr 28</b>	Furniture, Carpet, Signs Discount Deadline
<b>Apr 30</b>	Telephone/Internet Requirements Due
<b>Apr 30</b>	Electrical/Plumbing/Air Requirements Due
<b>May 1</b>	Exhibitor Personnel Registration Due
<b>May 5</b>	Registration Bag Inserts to NPF Due
<b>May 5</b>	Notification of Intent to Use Exhibitor Appointed Contractor To Show Management
<b>May 8</b>	Plant and Floral Requirements Due
<b>May 11</b>	Last Day for Freight to be received at Warehouse
<b>May 19</b>	Audio Visual Requirements Due
<b>May 20</b>	Exhibitor Set-Up Begins at 8:00 a.m.
<b>May 20</b>	Exhibitor Registration Opens at 8:00 a.m.
<b>May 21-24</b>	Exhibition Open
<b>May 24</b>	Move-Out